

**LOWER ALLEN TOWNSHIP
BOARD OF COMMISSIONERS**

REGULAR MEETING

October 12, 2026

6:00 PM

AGENDA

- 1. Call to Order by President Caron.** Proof of Publication.
- 2. A Moment of Silence and the Pledge of Allegiance.**
- 3. Approval of Meeting Minutes:** Regular Meeting of September 28, 2026
- 4. PRESENTATIONS:** None
- 5. Audience Participation:** Any item on the agenda or any business pertinent to the Township. We ask that all attendees sign in and those speaking must state their name and address for the record. Please limit discussions to five (5) minutes per person.

6. CONSENT AGENDA

Any Commissioner, staff member, or anyone in attendance who would like to have an item on the Consent Agenda removed for further discussion can request so now. Is there a request for the removal of an item(s) on the Consent Agenda?

Accept motion to approve the items on the Consent Agenda, which are listed as follows:

- a. Check Register of October 2, 2026, in the amount of \$745,492.34.
- b. Check Register of October 9, 2026, in the amount of \$101,917.19.
- c. Payment to E.K. Services, Inc. for Payment Application No. 4, relating to work completed on the 2026 Infrastructure and Paving Project, in the amount of \$570,726.39.
- d. Payment to SLC Excavating, LLC for Payment Application No. 5, relating to work completed on the Gateway Park Project, in the amount of \$16,128.90.
- e. Payment of invoice to R&S Fence and Railing Supply for work done at the Beacon Hill Park tennis court fencing, in the amount of \$16,403.38.
- f. Payment to Buce & Merrilees Electric Company for work done on the Carlisle Road Traffic Signal Improvement Project, in the amount of \$95,661.77.

7. PRESIDENT CARON

- a. Any business item(s) from the President.

8. HUMAN RESOURCES

- a. Discussion and possible action: Approving the revised Job Description for Zoning and Codes Administrator, in the Community and Economic Development Department.
- b. Discussion and possible action: Approving the revised Job Description for the Division of Fire and Rescue Services (DFRS) Chief.
- c. Discussion and possible action: Accepting the resignation of Donovan Glasser, a Police Officer in the Police Department, effective October 4, 2026.
- d. Discussion and possible action: Accepting the resignation of Kenneth Brittingham, a Paramedic in the Emergency Medical Services Department, effective October 19, 2026.
- e. Discussion and possible action: Adopting **RESOLUTION 2026-R-32** appointing Chase Steinhart as a Paramedic in the EMS Department, effective October 26, 2026.
- f. Update on the Safety Grant from Keystone Municipal Insurance Trust (KMIT).

9. PUBLIC SAFETY

a. EMS

- 1. Discussion and possible action: Authorizing staff to enter into an agreement with Stryker for EMS Department equipment based upon the Board's selection of either (1) the lease-only option, or (2) the lease-to-purchase option, starting in 2027.

b. POLICE

- 1. Discussion and possible action: Approving the Eligibility List for Police Officer submitted by the Civil Service Commission on October 6, 2026.
- 2. Discussion and possible action: Approving the conditional hiring of Kelson Bowman as a Police Officer based upon the Civil Service Commission's Eligibility List established on October 6, 2026.
- 3. Discussion and possible action: Approving the conditional hiring of Shaun Foley as a Police Officer based upon the Civil Service Commission's Eligibility List established on October 6, 2026.

10. COMMUNITY AND ECONOMIC DEVELOPMENT

- a. Update: Zoning Hearing Board dockets.
- b. Discussion and possible action: Approving Financial Security Reduction Request No. 4 in the amount of \$75,318.62 (from \$75,318.62 to \$0.00) for SLD #2021-11 145 South Locust Street Revised Final Subdivision and Land Development Plan
- c. Discussion and possible action: Approving Financial Security Reduction Request No. 1 in the amount of \$100,194.60 (from \$153,649.00 to \$53,454.40) for SLD #2025-01 702 Nailor Drive Preliminary/Final Land Development Plan.
- d. Discussion and possible action: Authorizing staff to refer the rezoning application submitted by Rhema Real Estate, LLC to rezone the property located at 3805 Hartzdale Drive (former BJ's) from C-4 Regional Commercial to I-1 General Industrial to the Cumberland County Planning Commission and Lower Allen Township Planning Commission for formal review and recommendation.

11. PUBLIC WORKS

- a. No agenda items.

12. FINANCE

- a. Discussion: Proposed 2027 Fee Schedule.

13. MANAGER

- a. Discussion and possible action: Approving a 5-year license renewal for the Verkada security hosting platform system through Gridless, a COSTARS vendor, in the amount of \$42,500.31. This includes a total savings of \$10,913.19 for the 5-year term.

14. COMMISSIONERS REPORTS

15. UPCOMING MEETINGS:

- Budget Workshop, Monday, October 19, 2026, at 6:00 PM
- Regular Meeting, Monday, October 26, 2026, at 6:00 PM
- Budget Workshop, Monday, November 2, 2026, at 6:00 PM (*If needed*)

16. EXECUTIVE SESSION

- a. 2027 salaries and benefits.

17. ADJOURN